

# Revenue

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# What is Revenue?

Revenue is the Actual Receipts that the business has received in exchange of goods and services. This could be in regards to Liquor sales, food sales or any other service the site may offer

**revenue**

***/'rɛvənjuː/***

***noun***

**noun: revenue; plural noun: revenues**

**income, especially when of an organization and of a substantial nature.**

# Entering Revenue

To enter Revenue, navigate to the 'Revenue' tab on the left-hand side. Then select 'Declare Revenue' in the top right-hand corner. Then, select the relevant outlet and enter the revenue amount. This can be entered including VAT or Excluding VAT. The other box will automatically calculate the VAT rate and populate with the value.

Revenue Declaration

Select Outlet

Main Bar

Revenue Exc Vat

100

Select Date

2020-01-13

Revenue Inc Vat

120

Reference

test

Declare

# Deleting Revenue

To remove a revenue entry, navigate to the Revenue Tab. Then select 'View' on the relevant Revenue entry. This will then bring up a pop up. A list of all of the revenue entries for that particular day will appear. These can be individually deleted as and when it is required.

Daily Revenue Detail

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Outlet	Reference	Revenue Exc VAT	Revenue Inc VAT	Action
Main Bar		100.00	120.00	Delete