

# Change Cost Settings

To change the cost settings, navigate to the 'Cost Settings' Tab at the top of the page. This will change the screen and display the following;

Retail Settings

Cost Settings

Filter

Product	Size	Cost Price	Type
Whisky Bells Extra Special	70cl	12.85	Auto
Whisky Jack Daniels	70cl	19.38	Auto
Whisky Jameson	70cl	16.11	Auto
Whisky Johnnie Walker Red	70cl	16.51	Auto
Whisky Oban	70cl	40.49	Auto
Whisky Southern Comfort	70cl	15.48	Auto
Gin Aviation	70cl	29.37	Auto
Gin Bombay Sapphire	70cl	17.92	Auto

Save

From this page, you are able to update any cost prices. To change a cost price, click on the drop down box and change the value to manual.

Product	Size	Cost Price	Type
Whisky Bells Extra Special	70cl	12.85	Auto
Whisky Jack Daniels	70cl	19.38	Manual

When this has been selected, you will be able to type over the cost price with the new, updated price.

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