Deleting a Delivery

To delete a delivery, click on the 'Edit' link on the delivery that you want to delete.

Coors	Cellar	123456	Jan 23, 2020	134.94	Edit

To continue with the deletion of this delivery, simply click on the bin icon at the top of the page, as seen below;

Edit Delivery

Delivery Summary

Supplier

Haydns Beers

Delivery Note Number

987654

Invoice Number

Internal Reference

Delivery Date

2019-12-04

Total Delivery Cost

1529.99

Once this icon has been clicked, a further screen will appear in order to confirm the deletion. This action cannot be reversed, so ensure that it is the correct delivery that is being deleted.

Delete Confirmation

✕

Are you sure you want to delete this delivery?

This action is irreversible.

Cancel   Delete

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