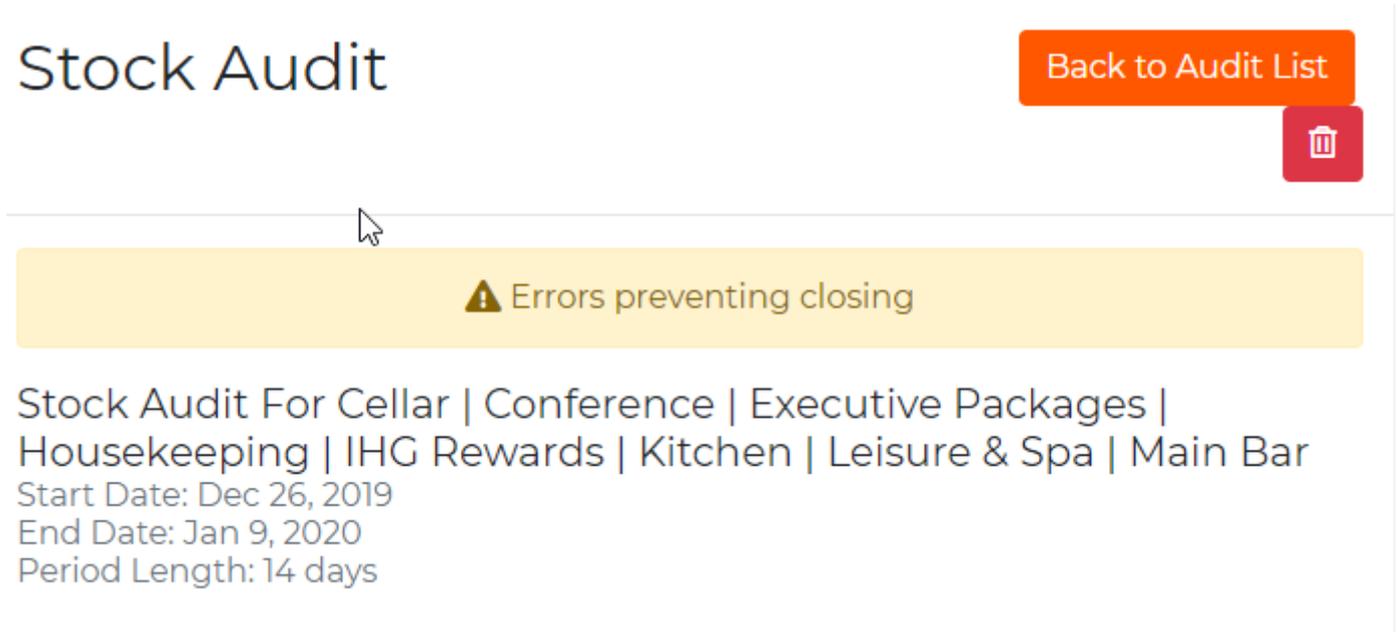


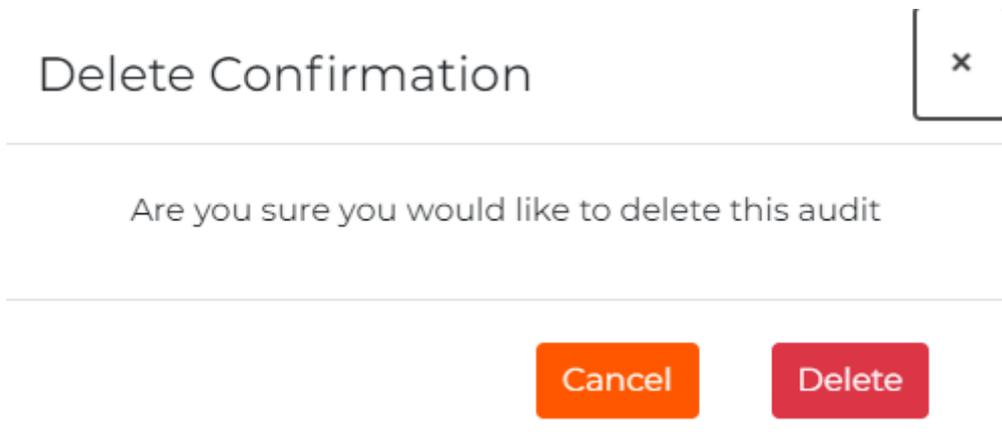
# Deleting a Stock Audit

To delete and Audit, click on the bin at the top of the page.



The screenshot shows the top of a 'Stock Audit' page. On the left, the text 'Stock Audit' is displayed. On the right, there is an orange button labeled 'Back to Audit List' and a red trash bin icon. Below these elements is a yellow error banner with a warning icon and the text 'Errors preventing closing'. Underneath the banner, the audit details are listed: 'Stock Audit For Cellar | Conference | Executive Packages | Housekeeping | IHG Rewards | Kitchen | Leisure & Spa | Main Bar', 'Start Date: Dec 26, 2019', 'End Date: Jan 9, 2020', and 'Period Length: 14 days'.

This will then prompt a pop up confirmng the deletion of the Audit.



The screenshot shows a 'Delete Confirmation' pop-up dialog. The title bar reads 'Delete Confirmation' with a close button (x) on the right. The main text asks, 'Are you sure you would like to delete this audit'. At the bottom, there are two buttons: an orange 'Cancel' button and a red 'Delete' button.

The deleted stock will now have disappeared from the Open Stock category on the Stock Audits page

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