

# What is a transfer & Why do we use them?

A transfer is used to move stock from one unit to another. Stock will be delivered into an outlet (I.e. the cellar). These items would then have to be moved to the outlet/unit in order for them to be sold/used. To have to stock in these areas, a transfer must be completed on the system. This means that when completing a stock take, true results for every outlet can be given. Any risk outlets/units can be identified and investigated, as long as all transfers have been completed fully and truthfully.

**transfer**

***verb***

**3rd person present: transfers**

**/trans'fə:,trɑ:ns'fə:,tranz'fə:,trɑ:nz'fə:**

**make over the possession of (property, a right, or a responsibility) to another.**  
**"we will transfer full planning responsibility to local authorities"**

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